

**February 9, 2012 Central Louisiana Human Services District Meeting
Office of Public Health Conference Room Alexandria, Louisiana**

Meeting called to order at 5:30 PM by Vice Chairperson James Sprinkle, followed by approval of Minutes of January 12, 2012 meeting.

Members present: Greg Walker, Ron Carr, Harry Foster, Freda Randall, Bob Westmoreland, James Sprinkle, Clarence Hymon, Edwina Ricks & Tommy Davis.
Members absent (excused): Roseada Mayeux, Steve Coco

Guests present: Jackie Hall, Tanya McGee, Russell Semon, Ingrid Cannella, Leola Joshua, Egan Jones, Chauncey Hardy, Jennifer Gilchrist, John McDaniel, Tammy Moreau & Kara Bertrand

****We have passed Phase I Readiness Assessment. This allows board members to collect retroactive travel mileage fees if desired. Tanya McGee provided required forms and explained the procedure. Travel Authorization is turned in annually; Travel Expense may be turned in as frequently as monthly. Where an odometer reading is not available, MapQuest maps showing mileage are acceptable. Until an Executive Director is hired, Chairperson Roseada Mayeux will approve and Egan Jones will submit the forms.**

****Regarding the Executive Director search, Kathy Kleibert requests that we wait until March to post the position with a projected start date of July 1. Due to recent budget cuts the funds will not be available until the new fiscal year beginning July 1. Options for posting the position were discussed. Tommy Davis reported that the Search Committee developed a process that will ensure participation at some level by all board members. Rusty Semon discussed the importance of Likert anchors and provided resources that illustrate the managed care outcome-based system which DHH is moving to. The ED Search Committee will take this information under advisement and, if needed, will present any recommended edits to the job posting and job description at the March 8 board meeting. Prior to July 1, DHH will absorb any expenses relating to job posting, and will provide travel reimbursement upon receipt of board members' approved requests.**

****Consultant Jackie Hall discussed the key requirements of Phase II Readiness Assessment, and noted one of the gaps identified during Phase I assessment was Building Program Knowledge. She provided a listing of the concerns identified by board members at the January board meeting, accompanied by a proposed calendar of board training for the year. Three priority topics are Fiscal Management/Budget Development (scheduled for March), Implications of Managed Care to the District (tentatively scheduled for May), and a deeper review of ED /Board Linkage in preparation for bringing on the new ED (tentatively scheduled for April).**

****Vice Chairperson James Sprinkle reviewed Outreach committee member/Secretary Steve Coco's report in his absence: there were at least four community outreach presentations in January. Outreach committee member Ron Carr led the discussion re February events. Board members should attend Coalition Meetings in their parishes as**

frequently as possible, providing an update of the activities of CLHSD based on the board meeting minutes. A copy of the Coalition meeting agenda will serve as documentation of the outreach presentations.

**Board members from Avoyelles, Catahoula, and Concordia should begin the process of renewing their terms with their respective parishes. Re-appointment should be complete by June 30th.

**The implications to CLHSD of the recent announcement regarding Central Hospital relocation to Pinecrest were discussed by Tommy Davis. Central Hospital has been providing building and grounds support along with rent-free facilities to a large number of OBH community services; Central's relocation will severely impact these services. Concerns have been expressed to Secretary Bruce Greenstein. James Sprinkle reported that he spoke with Mayor Clarence Fields, who asked James to convey to the CLHSD Board that the City of Pineville is in no way involved in the decision regarding the relocation of Central to Pinecrest. Mayor Fields stated that he does not anticipate the City of Pineville being involved in any future leasing or development of the land, but he does hope that such development would be a benefit to the City in terms of jobs and/or tax revenue. We will continue to monitor developments.

Bob Westmoreland made a motion to adjourn the meeting, seconded by Tommy Davis. Meeting was adjourned at 6:45PM.

Minutes submitted by Edwina Ricks, Board Member, in absence of Secretary Steve Coco